

# Proactive Disclosure Documents of

Office of the Joint Registrar Cooperative Societies U. P.  
Agra Division Agra

(As per section 4b (1-XVII)  
(of Right to Inf. Act 2005)

## Division Agra

# Proactive Disclosure Documents of

Joint Registrar Cooperative Department.

(As per section 4b (1-XVII)  
(of Right to Inf. Act 2005)

**GOVERNMENT OF U.P.**

## Proactive disclosure documents of office of Joint Registrar Coop. soc. Agra

The proactive disclosure documents as per section 4b (I-XVII) of Right to Information Act 2005 may be broken into seventeen files under the following titles :-

- i. Organization, Functions and Duties
  - ii. Powers and Duties of Officers and Employees
  - iii. Decision making process including channels of supervision and accountability
  - iv. Norms for Discharge of Functions
  - v. Rules, Regulations, Instructions, Manuals, and Records
  - vi. Categories of Documents under control
  - vii. Arrangement for Consultation with public
  - viii. Boards Councils Committees
  - ix. Directory of Officers and Employees
  - x. Monthly Remuneration Received by Officers and Employees
  - xi. Budget allocated to each of its agency
  - xii. Manner of execution of subsidies Programmes and Grants
  - xiii. Recipients of Concessions Permits of Authorizations granted
  - xiv. Information in Electronic Form
  - xv. Facilities to Citizens for Obtaining Information
  - xvi. Public information Officers(PIOs) Details of <Name of the Public Authority>
  - xvii. Such other Information as may be prescribed
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fcUn&1

I gdkfjrk foHkkx dk I æBu , oa dk; Z

¼i Hkkx Lrj I s tkjh MkD; eNV ds fcUnq 1 ds vuq kj] tks I ayXu g%  
foHkkxh; I æBukRed <Kps ds vUrxZ e.My Lrj ij fuEkuq kj dk; kZy; <Kbk dk; j r gS

I a Dr fucl/kd]I gdkjh I febr; kImoiD]vKxjk e.My] vKxjk

A

{ks=h; I gk; d fucl/kd ¼mi 0½ I gdkjh I febr; kImoiD]vKxjk e.My] vKxjk

I g0fujh0 ox&1	I g0 fujh0 ox&2	ys[kkdkj	ofj'V I gk; d	dfu'B I gk; d	thi pkyd	pijkl h
3	3	4	5	1	1	4

2& e.My Lrjh; dk; kZy; ij I Ei kfnr fd; s tkus okys dk; kZ dk foj.k &

- 1- foHkkx ds {ks=h; dk; kZ dk fujh{k.k} I eh{kk@ i; bSk.k
- 2- dk; kZ dk vuqo.k , oa I eh{kk dk; Z
- 3- I k[; dh; if=dk dk izdk"ku e[; ky; Lrj I s gkrk gA
- 4- e[; ky; @vk; Dr }kjk I e; &I e; ij I kS a x; s fofo/k dk; Z , oa nkf; RoA

fcUn&2

e.My dk; kZy; ij rSkr vf/kdkfj; ka , oa dkfeZks ds drD; , oa mRrjnkf; Ro  
1- I a Dr fucl/kd]I gdkjh I febr; kImoiD ds drD; , oa nkf; Ro%

e.My dk; kZy; ea dk; j r I Hkh dePKfj; ka dks I kS a x; s foHkkxh; dk; kZ dk i; bSk.k  
, oa fu/kkZj r I e; ds vUrxZr mUgs fuLrkfj r djuk , oa bl ds vfrfjDr vkdfLed vodk"k]  
mi kftZr vodk"k , oa fpfdRI k vodk"k Lohdr djuk , oa oru vkgfj r dj forfj r djkus dk  
nkf; Ro Hkh gA mi jkDr ds vfrfjDr e.My ds 7 tuinks ea rSkr vjktif=r dePKfj; ks dk  
mi kftZr vodk"k , oa fpfdRI k vodk"k dh Lohdr djukA e.My ea LFkkUUrj.k djuk]  
I gdkjh I febr; ks dk i athdj.k "kkl u }kjk fn; s vf/kdkjks ds vUrxZr djukA

e[; ky; , oa e.Myk; Dr egkn; ds Lrj I s i=kpkj djuk , oa e.My dh i xfr fj i kZV  
mPpkf/kdkfj; ks dks i f'kr djuk

2- {ks=h; I gk; d fucl/kd ¼mi 0½ I gdkjh I febr; kImoiD ds drD; , oa nkf; Ro%

I gdkjh mi HkkDrk I febr , oa Hk.Mkjka dk fujh{k.k , oa i; bSk.k , oa fucl/kd rFkk  
e.Myh; I a Dr fucl/kd }kjk I e; &I e; ij I kS s x; s dk; kZ dk fu'iknu djukA

3- I gdkjh fujh{k d ox&1 o 2 ds drD; , oa nkf; Ro%&

fucU/kd egkn; ds Lrj I s vkofVr fu/kkfjr dk; Z , oa e.Myh; I a Ør fucU/kd }kjk I e; &I e; ij I k&s x; s dk; k& dk fu'iknu djuka

4- ys[kkdkj ds drD; , oa nkf; Ro%&

buds }kjk dk; k&y; ds depkfj; ka ds oru HkRrj ; k=k 0; ; fcy , oa vU; ns dka dks r& kj djus ds I kFk&I kFk dk; k&y; iz ksx grq ys[ku I kexh] Quhp] e"khujh , oa dk; k&y; ds I k&n; h&dj.k grq vko"; d 0; oLFkk; a djuk] depkfj; ka dh th0ih0, Q0 ikl cpl dk j [k& j [kko djuk] , oa dk; k&y; dh MM LVk& i ftdk] ys[kk I Ecu/kh "kkl ukns'kks dh xkMZ Okby] fu'iz k&f; I kexh dks mPp Lrj I s fuLrkj.k djkdj mudks ujykeh djuk vkfn buds nkf; Ro gA

5- ofj'B I gk; d LFkki uk ds drD; , oa nkf; Ro%&

buds }kjk dk; k&y; ds depkfj; ka dh I Øk i fLrdkvka dk j [k&j [kko , oa mlGa v/kqkUr djuk] depkfj; ka ds I eLr izdkj ds vodk" k I Ecu/kh i kFkZuk&i=ka , oa vodk" k ys[kk dk j [k&j [kko djuk] dk; k&y; ea r&kr I eLr vf/kdkjh@depkfj; ka dh 0; fDrxr i =kofy; ka dk j [k&j [kko djuk] mi jkDr dk; k& I s I ecfU/kr i = 0; ogkj] LFkki uk I Ecu/kh "kkl ukns'kka dh xkMZ Okby dk j [k&j [kko vkfn buds nkf; Ro gA

6- dfu'B I gk; d ds drD; , oa nkf; Ro%&

dk; k&y; dk I eLr Vad.k dk; Z djuk , oa dk; k&y; dks i ktr gkus okys I eLr i =ka dks i ktr dj] vf/kdkjh ds I Eed[k i Lr djuk rFkk dk; k&y; I s i f'kr fd; s tkus okys I eLr i =ka dks fMLi p dj dk; k&y; ds i =okgdka ds }kjk forfjr djuka

7- i =okgd ds drD; , oa nkf; Ro%&

buds }kjk I I e; vf/kdkjh ds ?kj I s pkHkh ykdj dk; k&y; dks [kksyuk] dk; k&y; dh I Okbz djuk] dk; k&y; dks I e; I s cln dj vf/kdkjh ds ?kj pkHkh igp&kuk] dk; k&y; ds mi dj.kka , oa I kexh dh fuxjukh j [kuk] LFkkuh; Mkd dk forj.k djuk vkfn buds drD; gA

fclUnq I a; k&3

e.My ea I Eikfnr fd; s tk jgs dk; k& ds I Ecu/k ea fu.k& dh i fdz k rFkk i ; b&k.k ds foHklu Lrj , oa tckn&h dk fu/kkfj.k%&

tuin Lrj ij I Eikfnr gkus okys foHkxh; dk; k& dk i jh{k.k@ i ; b&k.k , oa vuqlo.k e.My Lrj ij fd;k tkrk gS rFkk e.My Lrj ij I Eikfnr gkus okys dk; k& dk i jh{k.k@ i ; b&k.k , oa vuqlo.k eq; ky; Lrj ij fd;k tkrk gS rFkk eq; ky; Lrj ij I Eikfnr gkus okys dk; k& dk i jh{k.k@ i ; b&k.k , oa vuqlo.k "kkl u Lrj ij fd;k tkrk gA

ed; ky; @ vk; Dr egkn; Lrj l s l e; & l e; ij i k l r funž kka dk ifjiky e. My Lrj l s dj k; k tkrk gA l e; & l e; ij fuxr gkus okys "kkl ukns'k@ funž kks ea fn; s x; s vf/kdkjk@drD; ka ds l Ecl/k ea of. k r 0; oLFkk ds vuq kj jgrs gq s fofHkUu Lrj ij fu. kž fy; s tkrk gA dk; l ds ifr mRrjnkf; Ro fu/kkž .k ds fy; s l e; & l e; ij dk; l dk eW; ka du fd; k tkrk gA tckcngh grq mOid "kkl u] mOid l gdkjh vf/kfu; e 1965] mOid l gdkjh l febr fu; ekoyh 1968 , oa l d ær fu; ek fofu; eka rFkk l e; & l e; ij fucl/kd] l gdkjh l febr; k mOid }kjk fn; s x; s funž kks ds vuq kj dk; žkgh dh tkrh gA

fcUrq l d ; k&4

e. My Lrj ij fdz kadyki ka dks l Ei kfnr djus grq fu/kkžjr uke%

; | fi e. My Lrj ij fofHkUu fdz k dyki ka ds fy; s vvx&vyx vuHkxka dk fu/kkž .k ugh gš ijUrq fofHkUu dk; kž ds l Ei knu grq fu/kkžjr ukež fuEu i d kj g%

1- LFkki uk%

dkfeždks ds l ok l Ecl/kh ykHk "kkl ukns'kks ds vlrxr l e; & l e; ij ns gkus ij fn; s x; s i kfo/kkuka ds vuq kj Lohdr fd; k tkrk gš rFkk foHkx@"kkl u }kjk okNr l puvkvs dks fu/kkžjr frFFk rd mi yC/k dj k; k tkrk gA

2- ys[kk%

e. My ij rŭkr dkfeždks ds oru Hkærkku grq dskkxkj ea vko"; d l ækks'kuks ds l kFk i R; d ekg fcy dskkxkj dks mi yC/k dj fn; s tkrk gš rFkk dskkxkj l s i k l r pšd dks cšd ds ek/; e l s l Hkh depkjh@vf/kdkjh ds [kkrk ea /kujkf" k LFkkukUrfjr dj k nh tkrh gA vl; ns d ekg dh 5 rkjh[k ds mijkUr dskkxkj ea i Lrq fd; s tkrk gA

3- vf/kdksk.k ; kst uk%

i kj fEHkd df'k \_\_.k l gdkjh l febr; ka ea d'kdka dks l nL; cukdj vYi dkyhu@ Ql yh \_\_.k rFkk df'k fuos'kks dk forj.k ftyk l gdkjh cšdks }kjk l febr; ks ds ek/; e l s mi yC/k dj k; k tkukA l febr; ka dk o ftyk l gdkjh cšd o mudh "kk[kkvka dk fujh{k.k} i ; žš{k.k dj k uk rFkk i æfr dh l eh{k djuka

4- mi HkkDrk ; kst uk%

mi HkkDrk l gdkjh l febr; ka ds ek/; e l s l nL; ka , oa turk dks mfpr eW; ij mi HkkDrk l keku fcdh djuk rFkk l e; & l e; ij mi HkkDrk l gdkjh l febr; ka dk fujh{k.k} i ; žš{k.k dj k uk rFkk i æfr dh l eh{k djuka

5- fucl/ku] fof/k , oa fuokpu%

mOid l gdkjh l febr vf/kfu; e 1965] mOid l gdkjh l febr fu; ekoyh 1968 ds i kfo/kkuka ds vlrxr l gdkjh l febr; ks dk fucl/ku] fucl/kr mi fof/k; ka ea l ækks'ku] fujLrhdj.k djuk rFkk vf/kfu; e o fu; ekoyh ea nh x; h 0; oLFkk ds vuq i fof/k l Ecl/kh vkn'sk fuxr djuk rFkk l gdkjh l febr; ks dk fuokpu dh dk; žkgh djuka

6- vU; %&

df'k l gdkjh l fefr; ka dk fujh{k.k} i; bsk.k djuk rFkk ixfr dh l eh{kk djukA fo/kku l Hkk , oa fo/kku ifj'kn iz'u] vk"okl u] ykd l Hkk iz'u dk mRrjkys[k , oa vuq'jd l kexh eq; ky; i f'kr djuk] eq; ky; Lrj , oa e.My Lrj ij iklr ekO eq; ea=h l UnHkk} vU; f"kd; rh i=ka dk fuLrkj.k tuin Lrj l s dj; k tkukA vkxjk e.My ea dk; jr vjktif=r vf/kdkfj; ks@ depkfj; ks dh pfj= ifof'V; ka dk vdu djukA

fclnq l a[; k&5

tuin ds dkfezks }kjk l Eifnr fd; s tkus okys dk; k} grq fu; e] vf/kfu; e] fun}k rFkk bl grqe.My ds vkf/ki R; ea mi yC/k eSuqy vkj vfhkys[k %&

LFkki uk vuHkkx %&

vf/k' Bku l s l EcfU/kr dkfez fuEuor l ok fu; ekoyh ds vuq i vf/k"kkf l r fd; s tkrs gS bl ds vrfjDr dkfezks ds izdj.k "kkl u }kjk l e; & l e; ij tkjh "kkl ukns'k] foRrh; gLriQLrdk [k.M&2 %Hkkx&2 l s 4½ rFkk eSuqy vkQ xoza V vkMj] ea fufgr i kfo/kkuka ds vuq kj fuLrkfjr fd; s tkrs gA

fuEu l ok fu; ekoyh orzku ea ipfyr g %&

- 1- v/khuLFk l gdkjh l ok fu; ekoyh 1979
- 2- mOiD l gdkfjrk foHkkx ys[kk %vjktif=r½ l ok fu; ekoyh 1977
- 3- mOiD l gdkfjrk foHkkx fyfi d oxZ l ok fu; ekoyh 1977
- 4- mOiD l gdkfjrk foHkkx rrh; oxZ v/khuLFk l ok fu; ekoyh 1977
- 5- prfKZ oxZ depkjh l ok fu; ekoyh 1975

ys[kk vuHkkx %&

foRr fu; a=d] l gdkjh l fefr; k]mOiD }kjk foRrh; Lohdfr; k]W inku dh tkrh gS , oa Lohdfr ds vuq i vkj.k forj.k dk dk; Ze.My Lrj ij fd; k tkrk gA

fclnq l a[; k&6

e.My ds fu; a.kk/khu foHkkUu izdj ds vfhkys[k , oa izk"ku %&

e.My Lrj l s dkbZ Hkh izk"ku ugh gkrk gA

fclnq l a[; k&7

e.My ds dk; k&; kstuk l jpkuk ea ekO tui frfuf/k; ka dk i frfuf/kRo

e.My Lrj ij foHkkxh; dk; Z; kstuk ds l Ecl/k ea dkbZ l fefr xfBr ugh gA

fclnq l a[; k&8

e.My ds dk; k} ds l Eiknu ds l Ecl/k ea mDr fclnq ykxw ugha gA

fclnq l a[; k&9

e. My ij dk; j r vf/kdkfj; ka@depkfj; ka dh Mk; j DVjh ekg eb]2007 ds vuq kj%&

I a Dr fucl/kd ¼: 0 12000&16500½ Jh Mh0cd0"kdpy

{ks=h; I gk; d fucl/kd¼mi 0½ ¼8000&13500½ &&fjDr&&

I gdkjh fujh{k d ox&1 ¼rhu in½

- 1- Jh ; 0 l hOf=i k Bh ¼: 0 10000&15200 f}rh; i kklur orueku½
- 2- Jh , y0ch0fl g ¼: 0 8000&13500 i Fke i kklur orueku½
- 3- Jh jkt¼nz fl g ¼: 0 8000&13500 i Fke i kklur orueku½

ys[kkdkj ¼pkj in½

- 1- Jh , l 0d0fl g ¼: 0 7450&11500 i Fke i kklur orueku½
- 2- Jh oh0cd0vx0ky ¼: 0 7450&11500 i Fke i kklur orueku½
- 3- Jh vkj0ch0"kekZ ¼: 0 5000&8000½
- 4- &&&fjDr&&&

I gdkjh fujh{k d ox&2 ¼rhu in½

- 1- Jh , l 0d0xkfe ¼: 0 4500&7000½
- 2- Jh , e0, l 0oktish ¼: 0 4500&7000½
- 3- Jh jkgy i skfj; k ¼: 0 4500&7000½

ef[; fyifd ¼, d in½

Jh egj fl g ¼: 0 4500&7000½

ofj'B fyfi d ¼uks in½

- 2- Jh th0, e0mik/; k; ¼: 0 4500&7000 f}rh; i kklur orueku½
- 3- Jh ekfud pln ¼: 0 4000&6000½
- 4- Jh foukn "kekZ ¼: 0 4000&6000½
- 5- Jh inhi HkVukxj ¼: 0 4000&6000½
- 6- Jh "; ke l ¼nj ¼: 0 4000&6000½
- 7- &&&fjDr&&&
- 8- &&&fjDr&&&
- 9- &&&fjDr&&&
- 10- &&&fjDr&&&

dfu'B fyfi d ¼nks in½

- 1- Jh Vh0, l 0o?ksy ¼: 0 3050&4590½
- 2- &&&fjDr&&&

vk"kyfid ¼, d in½  
 Jh ful kj mnñhu ¼: 0 4000&6000½

Mkbbj ¼, d in½  
 Jh blrtkj ¼: 0 3050&4590½

- I g; kxh ¼pkj in½
- 1- Jh l kebZ ¼: 0 2750&4400 f}rh; i kbur orueku½
  - 2- Jherh y{eh JhokLro ¼: 0 2610&3540 i Fke i kbur orueku½
  - 3- Jh Hk\$ k yky ¼: 0 2610&3540 i Fke i kbur orueku½
  - 4- Jh l at; fl g dnE ¼: 0 2550&3200½

fcUnq l a[; k&10  
 i R; d vf/kdkjh vks depkjh }kjk i klr ekfl d ikfjJfed vks  
 ml dsfu/kkj .k dh i ) fr

dD l D	uke	i nuke	ekfl d ikfjJfed vevy oru½	ikfjrkf'k@ ikfjrkf'kd HkRrk/eDooD eOHKO\$voHkO½ l dy vk;	ikfjJfed ds fu/kkj .k dh i ) fr tks fu; ekoyh ea nh x; h gS
1	Jh fnu\$ k depkj "kDy	l a D r fucl/kd	14250	29764	jkT; l jdkj }kjk
2	Jh ; D l hO f=i kBh	l gOfujh0&1	11950	25013	
3	Jh yky cgknj fl g	^	9375	19084	
4	MkO jktDnz fl g	^	8550	17909	
5	Jh l rkyh depkj fl g	ys[kkdkj	8350	17522	
6	Jh oh0dD vxdky	ys[kkdkj	8350	17522	
7	Jh jke cYyHk "kekZ	ys[kkdkj	7100	14999	
8	jkggy i \$k\$; k	l gOfujh0&2	5875	12254	
9	Jh l at ho depkj xk\$e	l gOfujh0&2	5875	12254	

10	Jh ea d "kdj cktish	l g0fujh0&2	5000	10415	
11	Jh th0, e0 mik/; k;	ofj'B fyfi d	5500	11528	
12	Jh eggj fl g	ed; fyfi d	4900	10663	
13	Jh foukn dækj "kekz	ofj'B fyfi d	5000	10415	
14	Jh inhi HkVukxj	ofj'B fyfi d	4800	10028	
15	Jh ekfud plnz	ofj'B fyfi d	4600	9641	
16	Jh ful kj mnñhu	vk"kfgyfi d	4400	9144	
17	Jh blr tkj	Mkbbj	4270	8342	
18	Jh Vh0, l 0 c?ksy	dfu'B fyfi d	3950	8273	
19	Jh l k&bz	l g; kxh	3800	7995	
20	Jherh y{eh JhokLro	l g; kxh	3540	7365	
21	Jh Hk\$ kyky	l g; kxh	3540	7389	
22	Jh l at; fl g dnè	l g; kxh	2780	5799	

fcllq l a; k%11&

foHkx }kjk e.My dk; kzy; dks vkofVr vk; kstukxr , oa  
vk; kstURj ctV%

ed; ky; }kjk ys[kk "kh'kd 2425 vk; kstURj rFkk ys[kk "kh'kd 242 vk; kstURj ds  
vlrxr ctV tuin Lrj , oa e.My Lrj ds dk; kzy; ka dks vkofVr fd; k x; k gS , oa ys[kk  
"kh'kd 242 ds en 13 VsyhQsu ij 0; ; ds vlrxr /kujkf" k vkofVr dh x; h gA forRh; o'kz  
ea dk; kzy; ds fy, vkofVr /kujkf" k dk enokj i wkz foj .k dk; kzy; ea mi yC/k gA

fcllq l a; k%12&

e.My ds dk; ka ds l Ecl/k ea mDr fcllq ykxw ugha gA

fcllq l a; k%13&

e.My ds dk; ka ds l Ecl/k ea mDr fcllq ykxw ugha gA

fcllq l a [ ; k%&14&

tuin ij byDVKfud OkeZl h0Mh0 Qyki h½ ij mi yC/k l puk%&

e.My ij dEl; Wj ds ek/; e l s fd, tk jgs dk; k l Ecl/kh foj.k Qyki h ij  
mi yC/k dj; k tk l drk g\$ tks dk; l dEl; Wj ij l Eikfnr gks jgs gA  
1&ekfl d ixfr ifronuA  
2&ftyk ; kstuk dh fjikVA

fcllq l a [ ; k%&15&

foHkx ds dk; kã ds l Eiknu ds l Ecl/k eamDr fclnw ykxw ugha gA

fcllq l a [ ; k%&16&

tul puf/kdkjh ds uke , oa i nuke

d0l 0 vf/kdkjh dk uke i nuke rSkrh dk LFkkudk; kZy; dk irk , oa nij Hkk'k l 0  
1&Mh0 ds "kPy  
l a 0r fucl/kd  
l gdkjh l fevr; k m0i 0  
vkxjk e.My vkxjk  
ch&33 U; w vkxjk  
nij Hkk'k u0&0562&2858949

fcllq l a [ ; k%&17&

bl h i xkj dh dkbz vl; l puk ¼; fn dkbz gk%& "kU;